

BID 15612 - ATTACHMENT A

Instructions to Bidder:

BRAND NAMES, WHERE USED, ARE FOR DESCRIPTIVE PURPOSES. BIDDER SHALL ASSUME SPECIFICATION TO READ "OR APPROVED EQUAL OR BETTER". ALTERNATE BRANDS BID MUST BE NAMED IN THE BID SUBMITTED. THE CITY MAINTAINS SOLE DISCRETION IN DETERMINING WHETHER ITEM(S) BID WILL BE CONSIDERED "EQUAL" OR "BETTER".

BIDDER MUST SPECIFY MANUFACTURER/BRAND AND PRODUCT NUMBER ALONG WITH THE UNIT PRICE QUOTED FOR ALL CATEGORIES LISTED ON "ATTACHMENT A". ALSO BIDDER QUOTING "DISCOUNT FROM LIST" ON BID MUST PROVIDE THE CURRENT LIST PRICE AND THE PERCENTAGE DISCOUNT THAT WILL APPLY FOR THAT PRODUCT LINE ITEM DURING THE CONTRACT TERM.

CONTAINER SIZE AND QUANTITY PER CASE ARE STATED IN THE "UNIT OF MEASURE" COLUMN ON "ATTACHMENT A". IF BIDDING DIFFERENT CONTAINER SIZES AND/OR CASE QUANTITY, BIDDER IS TO INDICATE SIZE/QUANTITY ON "ATTACHMENT A"; HOWEVER, IT IS THE **BIDDER'S RESPONSIBILITY TO CONVERT ITS PRICING** (METRIC, # OF CONTAINERS, CONTAINER SIZE, ETC.) TO MATCH THE BID SPECIFICATIONS.

HEAVY WEIGHT/LOW ABSORBENT TYPE FABRICS (E.G. DENIM, POLYESTER, ORGANZA) ARE NOT ACCEPTABLE; THE CITY WILL REJECT SHIPMENTS CONTAINING SUCH ITEMS.

USER DEPARTMENTS WILL RANDOMLY INSPECT CARTONS DURING THE CONTRACT TERM TO ENSURE COMPLIANCE WITH THIS REQUIREMENT

BASED ON PREVIOUS HISTORY, ORDERING DEPARTMENTS ARE AS FOLLOWS: MILWAUKEE FIRE DEPARTMENT, HEALTH DEPARTMENT, DPW - INFRASTRUCTURE/FLEET SERVICES/FACILITIES (BUILDINGS)/WATER WORKS.

THE AVERAGE SHIPMENT SIZE AND FREQUENCY OF ORDERS IS BASED ON THE NEEDS OF THE INDIVIDUAL DEPARTMENTS. ORDERS ARE NET 50LBS OR 25LBS UNLESS OTHERWISE SPECIFIED.

THE CITY DOES NOT GUARANTEE PURCHASE OF THE ITEMS LISTED.

EXAMPLE

Product Description	Manufacturer	Product Number	UOM	List Price UOM	% Discount off List Price	Sell Price Per UOM
RECYCLED WIPERS	XYZ, CO.	56789	50 lb Case	\$100.00	30%	\$70.00

	DESCRIPTION	UNIT OF MEASURE	UOM EST. USAGE	Product Description	Manufacturer	Product Number	UOM	List Price UOM	% Discount off List Price	Sell Price per UOM
1	LOW-LINT REINFORCED 4-PLY SCRIM WIPERS - 12" x 13" DISPENSING CASE (e.g. "DIRT GOBBLERS")	1500/CASE	600							
2	C-FOLD PAPER TOWEL 10 1/8" x 13" (e.g. "PRIME SOURCE")	16/150	100							
3	4-PLY SCRIM REINFORCED POP-UP WIPERS 9.5" x 16.5"	8/175	300							
4	RECYCLED ALL WHITE COTTON WIPERS	50LB CASE	250							
5	RECYCLED ALL WHITE COTTON WIPERS	25LB CASE	250							
6	RECYCLED COLORED COTTON WIPERS	50 LB CASE	250							
7	RECYCLED COLORED COTTON WIPERS	25LB CASE	250							
8	RECYCLED ALL WHITE T-SHIRT WIPER	50 LB CASE	200							
9	RECYCLED NEAR WHITE WIPERS	50LB CASE	1200							
10	RECYCLED COLORED T-SHIRT WIPER	50 LB CASE	100							
11	RECYCLED HUCK SURGICAL TOWELS	25LB CASE	50							
12	RECYCLED WHITE WASH CLOTHS	25 LB CASE	100							
13	RECYCLED WHITE FLANNEL WIPERS	50LB CASE	100							
14	COLORED WASTE	100LB BALE	2000							
15	RECYCLED COLORED SWEATSHIRTS	25LB CASE	700							